

INTERNATIONAL UNIVERSITY FOR GRADUATE STUDIES
Faculty of Arts, Humanities, Natural Sciences, Mathematics, and Statistics
Doctoral and Master's Programmes

Kindly note that this bulletin does not apply to specific departments that publish their own bulletins, such as the Department of Christian Counselling & Spiritual Direction, the Department of Forensic Science, or the Department of Social & Political Philosophy.

I. Instructional Philosophy

IUGS students are typically mid-career professionals who completed post-baccalaureate coursework. Students who need additional coursework to fulfil their requirements will be provided the opportunity to take the course(s) at another accredited institution or through independent study at IUGS. Coursework submitted for advanced standing transfer credit must be approved by the Dean. The coursework must be relevant to the students' academic and/or professional goals and be consistent with the degree that is to be earned. Professional experience is required of all of our students, although IUGS grants no credit for "life experience."

II. Degrees Offered

- A. IUGS offers PhD, Master of Arts, and Master of Science degrees. Students must declare and pursue a specialty in the Arts, Humanities, Natural Sciences, Mathematics, and Statistics.
- B. Students are eligible for conferral of the PhD with the completion of a research-based dissertation. Students are eligible for conferral of the MA or MSc degree with the completion of a master's research-oriented thesis.
- C. Dissertations and theses may involve primary and/or secondary research as may be approved by the student's mentor.
- D. All students will demonstrate mastery of the competencies through a combination of coursework, seminar participation, and professional experience.

III. Advanced Standing Academic Credit Transfer Requirements

Academic credits may be transferred from other institutions according to IUGS's advanced-standing academic-credit transfer policy. The student's portfolio and previous post-baccalaureate academic transcripts are reviewed by the Dean and discussed with the student to determine his or her goals. A maximum of up to 66 hours of advanced standing transfer credit will be approved after this process for doctoral candidates. For these candidates, instruction at IUGS is provided via study and at the five-day Graduate Seminar at the seven-day Residency Programme. Only grades of "C" or better will be accepted in transfer for academic standing. In addition the student's overall average must be "B" or better.

IV. Instructional Requirements, Strategies, and Sequence

A. A total of 93 post-baccalaureate credit hours are required for doctoral degrees; a minimum of 27 credits must be taken at IUGS. Some of these may be taken via independent study or at other post-baccalaureate institutions approved by the Dean.

B. Up to 66 post-baccalaureate academic credits may be transferred from other accredited post-baccalaureate academic institutions toward an IUGS doctoral degree, according to IUGS's Advanced Standing Academic Credit Transfer Policy.

C. A total of 42 post-baccalaureate credits are required for Master's degrees, with a minimum of 15 credits taken at IUGS. Up to 27 post-baccalaureate academic credits may be transferred from other accredited post-baccalaureate institutions.

D. Instructional methods include

1. Review and, as approved, acceptance of previous relevant post-baccalaureate coursework that meets the criteria of IUGS for advanced standing academic credit transfer;
2. As needed, independent study or courses completed at other post-baccalaureate institutions approved by the Dean to complete the required coursework;
3. Assigned readings of texts and academic journal articles;
4. Interactive lectures;
5. Small group discussions; and
6. Use of electronic media (Questia online library provided by the University and other selections by the student, mentor, and Dean).

E. The instructional requirements and sequence include the following coursework to be successfully completed at IUGS:

1. Research Design I (6) credits for the Doctoral degree and (3) credits for Master's degrees;
2. Research Design II (6) credits for the Doctoral degrees and (3) credits for the Master's degrees.
3. Upon completion of the research requirements, development of the doctoral dissertation under the leadership and consultation of an appropriate mentor approved by the Dean.

4. Dissertation and oral defence (12) credits, or master's thesis and oral defence (6) credits;
 5. Oral panel defence of the PhD dissertation or the Master's Project;
 6. Graduate Seminar Programme (3) credits;
 7. A mastery of examination materials is required.
- F. For Doctoral degrees, Research I must be completed, approved, and filed before work on Research Design II begins.
- G. Research and Design I and II are prerequisites to undertaking the dissertation.
- H. Research I is a prerequisite to undertaking the master's thesis; Research II is not required for a master's degree.
- I. The dissertation is not a prerequisites for the five-day Graduate Seminar at the seven-day Residency. However, it is recommended that as much required coursework as possible, prior to the research course(s), be completed.

V. Course Content Domains

A. Course domains (or equivalency as assessed and approved by the Dean of Faculty) include the following (showing ISCED-F 2013 classifications):

0211 Audio-visual techniques and media production

0212 Fashion, interior and industrial design

0213 Fine arts

0214 Handicrafts

0215 Music and performing arts

0221 Religion and theology

0222 History and archaeology

0223 Philosophy and ethics

0231 Language acquisition

0232 Literature and linguistics

0288 Inter-disciplinary programmes and qualifications involving arts and humanities

0311 Economics

0312 Political sciences and civics
0314 Sociology and cultural studies
0321 Journalism and reporting
0322 Library, information and archival studies
0388 Inter-disciplinary programmes in social sciences, journalism and information
0511 Biology
0512 Biochemistry
0521 Environmental sciences
0522 Natural environments and wildlife
0531 Chemistry
0532 Earth sciences
0533 Physics
0541 Mathematics
0542 Statistics
058 Inter-disciplinary programmes in natural sciences, mathematics and statistics
0588 Inter-disciplinary programmes in natural sciences, mathematics and statistics

B. Additional credits may be transferred from other institutions according to IUGS's advanced standing academic credit transfer policy. Additionally, instruction at IUGS is provided via independent study, distance education, and the Graduate Seminar Programme.

VI. Intended Competencies and Outcomes

A. These competency requirements are designed to prepare leaders by ensuring their expertise in conceptual foundations, applied research methods, leadership and communication skills, and a substantive area of specialisation.

B. All doctoral students will demonstrate mastery of the competencies through a combination of coursework, residency-seminar participation, and professional experience.

C. The PhD is designed to prepare the graduate to engage in research and academic leadership in the field.

D. The master's degree is designed to help mid-career professionals advance beyond the bachelor's level in their professions.

E. The master's degree student will typically have taken 27 academic course credits at another accredited institution, with the balance to be completed at IUGS. The master's programme is designed to assist graduate students with postgraduate academic credits to complete a Master's thesis.

F. All graduates will demonstrate

1. An ability to analyse issues and problems in their respective field and related fields using research and statistical methods;
2. An ability to synthesise information from various sources to assess significance of issues in an area of interest or specialisation in a manner that contributes to the evidence base of scholarship;
3. Leadership in designing and implementing policies, strategies, and interventions where relevant to the area of research;
4. An ability to assess and utilise communication and media strategies as appropriate to the topic undertaken; and
5. A vision and philosophy for professional leadership in their domain.

VII. Number of Instructors for Each Course

The number of instructors available for each course will vary but will total at least three, including

1. the Dean of the Faculty and/or the head of the relevant department;
2. the Mentor;
3. faculty and visiting lecturers ; and
4. dissertation or thesis committee members.

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